

**Minutes from July 2010
Regular Fire Board Meeting
Black Canyon Fire District**

ITEM I: *Call to Order:* The monthly Board Meeting was called to order on Thursday July 29th, 2010 at 6:04 PM.

ITEM II: *Roll Call of Board Members:* Present, Clerk R. Pendergast, S. McMahon, D. Kenson and J. Coslett, Chairperson Marilyn Forsythe present via telephone. Also present: Chief Birch, E. Caldwell.

*Clerk R. Pendergast to officiate the Board meeting.

ITEM III: *Minutes from June Regular Fire Board Meeting.* J. Coslett motions to approve the Minutes from the June 2010 Regular Fire Board Meeting, D. Kenson seconds the motion. **Motion to approve minutes carries with a 5-0 unanimous vote.**

ITEM IV: *Bookkeeping report from June 2010.* S. McMahon motions to accept the Bookkeeping Report for June 2010, J. Coslett seconds the motion. **Motion to approve bookkeeping report carries with a 5-0 unanimous vote.**

ITEM V: *Ambulance bookkeeping and Insurance Billing Report for June 2010:* D. Kenson motions to approve the Ambulance Bookkeeping and Insurance Billing Report for June 2010, S. McMahon seconds the motion. **Motion to approve ambulance bookkeeping and Insurance Billing Report carries with a 5-0 unanimous vote.**

ITEM VI: *Chief's Report:* Department Anniversaries this Month: M. Enteman 4 years. Incidents for the month of June were 92 and there were 80 incidents in June of 2009. Total transports for June 2010 were 36 and there were 29 in June of 2009. From January 1, 2010 through June 30th, 2010, there were 204 transports and from January 1, 2009 through June 30th, 2009, there were 180 transports. Combined training hours for the month of June 2010 were 663.

Items to be Discussed, Considered, or Decided:

ITEM VII: *Discuss status of the new Fire Station.* Chief stated that he is waiting for a call from Gervasio to schedule the testing that the Surety Company has requested. Everything is waiting on the testing and results. Hopefully once that is done we will see movement on the building.

ITEM IX: *Discuss and/or vote on approving Annual Audit agreement with Assurance Professional INC for Fiscal Year 2009/2010.* Elaine advises that the Board has already signed an agreement with this company as Breecher and Company, owners are the same, but the company has had a name change. D. Kenson motions to approve the Annual Audit agreement with Assurance Professional INC for Fiscal Year 2009/2010, S. McMahon seconds the motion. **Motion carries with a 5-0 unanimous vote.**

ITEM X: *Discuss and/or vote to adopt Policy 2010-01 "Return to work Process".* J. Coslett motions to adopt Policy 2010-01 "Return to work Process". D. Kenson seconds the motion. Chief Birch advised that due to an increase in employee injuries over the last three years, our Workman's Compensation premium has increased. Chief stated that Workman's Comp has had representatives here reviewing our policies and making recommendations that can help to lower our claims. This policy is one of those recommendations. J. Coslett asked if it is possible to create a light duty position. Chief

stated that it is possible and will be decided on a case by case basis. R. Pendergast calls for a vote and the **Motion carries with a 5-0 unanimous vote.**

ITEM X: *Discuss and/or vote to amend Policy 97010" Drug/Alcohol Free Workplace".* D. Kenson motions to *amend Policy 97010 Drug/Alcohol Free Workplace.* S. McMahon seconds the motion. Chief Birch again stated that due to an increase in employee injuries over the last three years, our Workman's Compensation premium has increased. The Workman's Comp representatives stated that if we updated our *Policy 97010* to include drug and alcohol testing after a reportable accident or injury that we would qualify for a 5% annual discount. J. Coslet stated that she did not like the fact that the new policy does not allow for any rehab or counseling for anyone who needs it. Chief stated that if they are under the influence while on the job, they are jeopardizing lives and should be terminated. R. Pendergast calls for a vote and the **Motion carries with a 5-0 unanimous vote.**

ITEM XI: *Discuss and/or vote on adopting approve budget for Fiscal Year 2010/2011.* S. McMahon motions to adopt approved budget for Fiscal Year 2010/2011, J. Coslet seconds the motion. Chief advises that no changes have occurred with the presented budget. D. Kenson stated that this budget has been beaten up over the last three to four months. All board members agree. R Pendergast calls for a vote and the **Motion carries with a 5-0 unanimous vote.**

ITEM XII: *Public Call.* NONE.

ITEM XIII: *Adjournment* D. Kenson motions to adjourn the meeting, S. McMahon seconds the motion; **motion carries with a 5-0 unanimous vote. Meeting adjourned at 6:30 PM**



Authorized Signature



Date