

Minutes from September 2010
Regular Fire Board Meeting
Black Canyon Fire District

ITEM I: *Call to Order:* The monthly Board Meeting was called to order on Thursday September 30, 2010 at 6:01 PM.

ITEM II: *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, Clerk R. Pendergast, S. McMahon, J. Coslett and D. Kenson. Also present: Chief Birch, E. Caldwell.

ITEM III: *Minutes from August Regular Fire Board Meeting.* S. McMahon motions to approve the Minutes from the August 2010 Regular Fire Board Meeting, D. Kenson seconds the motion. **Motion to approve minutes carries with a 5-0 unanimous vote.**

ITEM IV: *Bookkeeping report from August 2010:* J. Coslett motions to accept the Bookkeeping Report for August 2010, R. Pendergast seconds the motion. D. Kenson questioned meaning of, "Reimbursement of income," on page 8. E. Caldwell explained that represents monies reimbursed FF when they purchase a necessary work-related out of their own pocket. M. Forsythe questioned entry on page 2, No. 3, Administration; Supplies; indicating a 4,0236% increase in the cost of supplies for August 2010 vs. August 2009. E. Caldwell explained that was the *percentage* difference in the monies spent for supplies in the month of August 2010 vs. August 2009. Administration only spent around \$4 on supplies in the month of August 2009 and an amount in the \$400 range in the month of August 2010. **Motion to approve bookkeeping report carries with a 5-0 unanimous vote.**

ITEM V: *Ambulance bookkeeping and Insurance Billing Report for August 2010:* D. Kenson motions to approve the Ambulance Bookkeeping and Insurance Billing Report for August 2010, J. Coslett seconds the motion. **Motion to approve ambulance bookkeeping and Insurance Billing Report carries with a 5-0 unanimous vote.**

ITEM VI: *Chief's Report:* No Department Anniversaries this Month. September 9 – 12 was the Arizona State Fire Marshalls' School. This is a four day training where a variety of topics are offered. This year Capt. Eaton attended the Safety Officer class, Ken Pedersen attended the Vehicle Extrication and Stabilization class; and Steve Yahnke attended the Ladder Co. Function and Operations. David Vilt, one of our full-timers, went to the National Fire Academy, located in Maryland and took the Command and Control of Incident and Operations class. The only cost to the District is \$120.00 for food; the government reimburses each individual for tuition, transportation and lodging. It is an excellent opportunity to attend any of these classes and network with firefighter personnel throughout the country. Sedona Fire Radio Technicians obtained a grant that allowed them to replace our repeater. We had purchased the current repeater in 1998 through a grant right after I arrived and we have had no problems with it – certainly got our money's worth out of it. The new repeater puts us in compliance with the new federal compliance regarding narrow banding. October is Breast Cancer Awareness Month and Shawn Smith has been instrumental in getting the members of the station to recognize this important issue by voluntarily wearing pink shirts throughout the month. Incidents for the month of August were 97 and there were 94 incidents in August of 2009. Total transports for August 2010 were 44 and there were 36 in August of 2009. From January 1, 2010 through August 31, 2010, there were 286 transports and from January 1, 2009 through August 31st 2009, there were 247 transports. Combined training hours for the month of August 2010 were 569. Regarding maintenance, the 1992 pumper had its PM completed. The air compressor on the tanker was fixed under warranty so there was no charge for that. E331 as well as my truck had its PM done and there was a problem with the a/c belt on Engine 331 that was repaired. We are having some problems with the main extrication equipment we have; we have a backup. We

have been having problems with the vendor and we are dealing with that issue, sending a strong message that we need our concerns to be resolved in a timely manner. It should have been fixed under warranty and we are not going to pay for repairs that they didn't get right in the first place.

Items to be Discussed, Considered, or Decided:

ITEM VII: *Discuss and/or vote on the new Station:* The Board entered Executive Session at 6:15 p.m. and returned to General Session at 6:42 p.m.

ITEM VIII: *Discuss and/or vote on the new Station.* There is nothing to vote on regarding the new Station. Chief Birch indicated he was in receipt of a 50-page investigative report regarding the issues with the new station and is happy to report the building does not have to come down. The report identifies the problems and provides two possible remediation options. This report will be posted on the Black Canyon City Fire Dept. website is anyone if interested in reading it.

ITEM XI: *Discuss and vote on the letter received September 1, 2010 from Peter R. Chartier with questions on the sale of the current fire station, and questions regarding the construction of the new station and the status of the station.* S. McMahon motions to discuss the letter from Peter R. Chartier. D. Kenson seconds the motion. Letter was read to the public. *Question #1:* The lease amount is \$400 per month after the close of escrow on or after December 31, 2010. The District has not paid any rent and will not pay rent if we move into the new station before the close of escrow. *Questions #2:* The offer accepted cannot be disclosed as the Board has opted to keep the sale open in case anyone else wants to bid. *Regarding the remaining questions,* Mr. Chartier will find answers in the 50-page report which will be posted on our website as of October 1, 2010. After we have our next meeting with the attorney, we should have further answers.

ITEM X: *Adjournment:* J. Coslett motions to adjourn the meeting, D. Kenson seconds the motion; **motion carries with a 5-0 unanimous vote. Meeting adjourned at 6:58PM**



Authorized Signature



Date