

Minutes from November 17, 2011
Regular Fire Board Meeting
Black Canyon Fire District

ITEM I: *Call to Order:* The monthly Board Meeting was called to order on Thursday, November 17, 2011 at 6:00 PM.

ITEM II: *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, S. McMahon, J. Coslett, D. Kenson, P. Chartier. Also present: Chief Birch, E. Caldwell.

ITEM III: **Pledge of Allegiance**

ITEM IV: *Minutes from the October 2011 Regular Fire Board Meeting:* <D. Kenson> motioned to approve the minutes from the October 2011 Regular Fire Board Meeting. <P. Chartier> 2nd the motion. <J. Coslett> requests the dollar amount raised at the auction to be listed in the Minutes. **Motion carries 4 - 0 vote with S. McMahon abstaining.**

ITEM V: *Bookkeeping report from October 2011:* <J. Coslett> Motioned to accept the Bookkeeping Report for October 2011: <S. McMahon> 2nd the motion. **Motion carries with a unanimous 5-0 vote.**

ITEM VI: *Ambulance bookkeeping and Insurance Billing Report for October 2011:* <D. Kenson> motioned to accept the October 2011 Ambulance and Insurance Bookkeeping Report. <P. Chartier> seconds the motion. **Motion carries with a unanimous 5-0 vote.**

ITEM VII: *Chief's Report:* <Chief> There are several anniversaries to mention: Marilyn Forsythe was elected to the Board in November 2004, Sharon McMahon was elected to the Board in November 2006, and both Jeri Coslett and Diana Kenson were elected to the Board in November 2008. Congratulations and thank you all for your hard work and contribution to the department and the community.

Chief reminded everyone the Annual Department Awards Banquet is scheduled for December 10, 2011 @ 4:30PM.

Incidents for the month of October 2011 = 81 compared to 83 for October 2010. January 1, 2011 to October 31, 2011 incidents = 827 with 857 for the same time period in 2010. Total transports, including from scene to helicopter for October 2011 = 39. Total transports from Jan. 1, 2011 to Oct. 31 = 392 with 345 for the same time period in 2010.

Combined training hours for the month of October 2011 = 1,005 (419.5 New Hire Orientation / 192 Paramedic Training Programs).

ITEM VIII: *Discuss and/or vote on awarding a bid for the purchase of a 30' aluminum internal halyard flag pole.* <J. Coslett> motioned to discuss awarding a bid for the purchase of a flagpole; <P. Chartier> 2nd the motion. <Chief> The initial version of this spreadsheet did not show sales tax, cost of flag, shipping, etc. Chief had Karen go back and get that information from each vendor so as to make it an even playing field. The updated spreadsheet shows exactly what the cost would be including all items (even if that particular vendor did not offer that service, i.e. installation, permits, etc.) <D. Kenson> Looked each vendor up in the BBB and found the top 2 vendors are listed A+. <M. Forsythe> Suggests we use any leftover funds for the purchase of additional flags. She inquired if we plan to keep the flag up 24hrs. a day. <Chief> We have an electrical stump in the vicinity of where we plan to place the flagpole so it shouldn't be difficult to light. He is not sure if we need to take the flag down in inclement weather. Most of the companies that sell flags and flagpoles have a

page about flag etiquette and he will make sure that is downloaded so we are compliant.
<P. Chartier> Are we going to fly the Arizona flag as well? <Chief> We can look into that.
<J. Coslett> Motions to purchase a 30' aluminum internal halyard flagpole from The Flag Co. and up to 3 extra flags not to exceed \$3000.00, <P. Chartier> 2nd the motion. **Motion carries 5 – 0.**

ITEM IX: *Discuss and/or vote on changing or keeping the date for the Regular Board Meeting of December 29, 2011.* <D. Kenson> Motions to keep the date of December 29, 2011 for the next regular Board meeting; <J. Coslett> 2nds the motion. **Motion carries 5 – 0.**

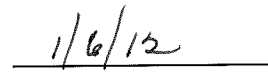
ITEM X: *Public call:* <T. Kenson> stated the County should be able to provide information about permitting and ordinances for lighting the flag.

ITEM XI: *Adjournment.* <P. Chartier> motions to adjourn, <S. McMahon>2nd the motion. **Motion carries 5 – 0.**

Meeting Adjourned at 7:23PM



Authorized Signature



Date